



Minutes of the Parish Council Meeting

held on Wednesday 17th January 2024 at 7.00pm in St Peter's Church Hall, Church Lane,
West Row IP28 8PD

Present: Cllr R Hamill, Cllr A Fisher, Cllr June Goodenough, Cllr A Goodenough, Cllr L Doyle, Cllr T Gooch-Taylor Balls, Cllr M Connery

Also in attendance: Sharon Vale, Parish Clerk and two members of the public

154. Apologies for acceptance and absence. Cllr M Peachey, D/Cllr C Noble, Cllr M Bradshaw, D/Cllr D Waldron and Sqn Ldr A Bell.

155. To receive member's declaration of interest and dispensations relating to items in this agenda. In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in any items(s) on the agenda.

156. Public Participation (10 minutes in total)

157. Approval of Minutes

- (a) The minutes of the meeting held on the 13th December 2023 were proposed and agreed as a true record of the meeting held.

158. External Reports

- (a) D/Cllr Colin Noble – Suffolk County Council – Non-attendance and report submitted for December.
(b) D/Cllr Don Waldron – West Suffolk Council – Non-attendance and report submitted.
(c) D/Cllr Mick Bradshaw – West Suffolk Council. Non-attendance and no report submitted.
(d) Sqn Ldr Andy Bell – RAF Mildenhall. Non-attendance report submitted and attached.
(e) Community Policing Update – Awaiting confirmation of when PC Peter Maxfield can attend our monthly meetings.
(f) Cllr Roger Dicker – Chair of West Suffolk will be attending our February meeting.

159. Planning

160. Matters Relating to Governance



161. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 31st January 2024. It was unanimously Resolved to Accept the payments.
- (b) Approval of December 2023 Bank Reconciliation was Received.
- (c) Approval of December 2023 Deposit Account was Received.
- (d) Approval of Quarter 3 Accounts was Received.
- (e) Approval of Quarter 3 Payments of £500 was Received.
- (f) Approval of Quarter 3 Budget Comparison was Received.

162. Matters Relating to Street Furniture/Amenity Provision

- (a) Report on Speed Indicator Device Findings – Results were high for the month of December for Hurdle Drove, but otherwise remain consistent.
- (b) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel – The SCC Area Rights of Way Officer informed Cllr M Peachey they have a new contractor to do the repairs. After a site meeting a decision will be made.
- (c) SCC Development – WSC awaiting more consultee comments before addressing the issues raised. No further action required.
- (d) Update on Storage Facilities. Awaiting the key from the Village Hall for the inner container nearest the hedge and a key to the gate.
- (e) Blue Plaques – Defer.
- (f) Shop Drove Footpath – Ongoing.
- (g) Building site at the entrance to Pott Hall Road – D/Cllr D Waldron informed us that WSC Enforcement Officer will contact the owner to address the outstanding issues re clearance of the site.
- (h) New Cemetery – The planning application remains pending. WSC still awaiting consultee comments – Environment Agency still to respond. Ongoing.
- (i) Community Assets – Village Hall, Bowls Club & Amenities. Two members of the Village Hall committee attended the meeting to discuss further. Cllr R Hamill explained how a community asset works. This will be discussed further at the next Village Hall meeting.
- (j) Grass Cutting – Village Hall. Two members of the Village Hall committee attended the meeting to discuss further. It was agreed that the Clerk will contact RH Landscapes to find out how many cuts per year are needed for the playing fields. WRPC will then agree an number of cuts per year and advise the Village Hall.
- (k) Additional defibrillators at the end of Eldo Road, and one by the Coffee shop. Continuing investigations into locations where these may be sited.

163. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine – Echo distributed this week.
- (b) Update on Neighbourhood Plan – Draft plan will hopefully be submitted in a few weeks' time. WRPC identified some community aspirations for the plan which will be passed onto Ian Poole.



- (c) Warm Places Update – next fish and chip lunch arranged for Friday 26th January.
- (d) 100 Club Update – Continue chasing outstanding payments.

164. Allotment Matters

AGM will take place in February.

165. Events

- (a) 10th February 2024 Village Tidy Up.
- (b) Litter Picking Saturday 6th April 2024.
- (c) Village Knitting. Council agreed to apply for a grant for the materials for the poppies for Remembrance Sunday.
- (d) 80th Anniversary End of WWII 2025. Working group to be set up. Defer.
- (e) D-Day 80 – 6th June 2024. Working group to be set up.
- (f) RAF Mildenhall 90th Birthday – Working group to be set up.
- (g) Family Fun Afternoon 14th September 2024 – Village Hall. Village Hall will send to the Clerk a list of things that need to be done by the WRPC.

166. Statutory Business

- (a) To consider the request from Sally Knight for co-option to the Parish Council to fill the remaining vacancy on the Council. It was Proposed and Agreed that we accept Sally Knight’s application. Declaration of Acceptance to be signed.

167. Chair and Councillors’ Reports/Suggestions (on the night).

Cllr R Hamill and Cllr M Connery to attend the premier of ‘Masters of the Air’ at RAF Mildenhall on Friday 19th January.

Cllr M Peachey asked for approval for the sign for the Bridlepath for Wamil Hall Path. Defer until next month. Cllr A Fisher will liaise further with Cllr M Peachey.

It was announced that the Clerk has passed her CiLCA qualification.

168. Correspondence and Exchange of Additional Information (at the discretion of the Chair)

169. Date of next meeting

To confirm the date of the next meeting, scheduled for Wednesday 21st February 2024.

Cllr R Hamill
Chair

21st February 2024

Meeting closed at 9:00pm